

Notice of Meeting

LICENSING SUB-COMMITTEE

**Wednesday, 21 February 2024 - 7:00 pm
Council Chamber, Town Hall, Barking**

Members: Cllr Faraaz Shaukat (Chair); Cllr Adegboyega Oluwole; Cllr Muazzam Sandhu

Date of publication: 13th February 2024

Fiona Taylor
Chief Executive

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Please note that this meeting will be webcast via the Council's website. Members of the public wishing to attend the meeting in person can sit in the public gallery on the second floor of the Town Hall, which is not covered by the webcast cameras. To view the webcast online, click [here](#) and select the relevant meeting (the weblink will be available at least 24-hours before the meeting).

AGENDA

- 1. Apologies for Absence** All Wards
- 2. Declaration of Members' Interests**

In accordance with the Council's Constitution, Members are asked to declare any interest they may have in any matter which is to be considered at this meeting.

LICENSING MATTERS

The following are to be heard under the Licensing Act 2003 in line with relevant procedure.

Licensing Policy and Statutory Guidance

Premises Licence Applications and Variations - Procedure

- | | Ward |
|---|-------------|
| 3. Licensing Act 2003 - Application for a Premises Licence: Percolate Entertainment LTD, Barking Park, Barking IG11 8TE (Pages 7 - 87) | Longbridge |

4. **Any other public items which the Chair decides are urgent**
5. **To consider whether it would be appropriate to pass a resolution to exclude the public and press from the remainder of the meeting due to the nature of the business to be transacted.**

Private Business

The public and press have a legal right to attend Council meetings such as the Licensing Sub-Committee, except where business is confidential or certain other sensitive information is to be discussed. The list below shows why items are in the private part of the agenda, with reference to the relevant legislation (the relevant paragraph of Part 1 of Schedule 12A of the Local Government Act 1972 as amended). ***There are no such items at the time of preparing this agenda.***

6. **Any other confidential or exempt items which the Chair decides are urgent**

Our Vision for Barking and Dagenham

**ONE BOROUGH; ONE COMMUNITY;
NO-ONE LEFT BEHIND**

Our Priorities

- Residents are supported during the current Cost-of-Living Crisis;
- Residents are safe, protected, and supported at their most vulnerable;
- Residents live healthier, happier, independent lives for longer;
- Residents prosper from good education, skills development, and secure employment;
- Residents benefit from inclusive growth and regeneration;
- Residents live in, and play their part in creating, safer, cleaner, and greener neighbourhoods;
- Residents live in good housing and avoid becoming homeless.

To support the delivery of these priorities, the Council will:

- Work in partnership;
- Engage and facilitate co-production;
- Be evidence-led and data driven;
- Focus on prevention and early intervention;
- Provide value for money;
- Be strengths-based;
- Strengthen risk management and compliance;
- Adopt a “Health in all policies” approach.

The Council has also established the following three objectives that will underpin its approach to equality, diversity, equity and inclusion:

- Addressing structural inequality: activity aimed at addressing inequalities related to the wider determinants of health and wellbeing, including unemployment, debt, and safety;
- Providing leadership in the community: activity related to community leadership, including faith, cohesion and integration; building awareness within the community throughout programme of equalities events;
- Fair and transparent services: activity aimed at addressing workforce issues related to leadership, recruitment, retention, and staff experience; organisational policies and processes including use of Equality Impact Assessments, commissioning practices and approach to social value.

Licensing Policy and Statutory Guidance

LBBB LICENSING POLICY [Licensing Policy - 2022 to 2027.pdf \(lbbd.gov.uk\)](#)

STATUTORY GUIDANCE – [S182 OF THE LICENSING ACT 2003 Revised guidance issued under section 182 of the Licensing Act 2003 \(December 2023\)](#)

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**Licensing and Regulatory Sub Committee
Procedure for Premises Licence Applications (and Variations)**

1. All Parties shall introduce themselves.
2. The Chair shall ask all parties to note this Procedure.
3. The Licensing Officer shall present the application.
4. Objectors to the application who have made valid representations, their representatives and/or any witnesses they wish to call, will be invited to speak. Statutory consultees (e.g. the Police, Fire Brigade etc.) will be invited to speak before any other objectors to the application. In the case of members of the public and other interested parties (for example, elected representatives acting on behalf of their constituents or interested organisations, etc.) who have made valid representations, it is desirable that they give notice of their intention to speak by 12.00 noon on the day before the Sub Committee meeting. Statutory consultees who have made valid representations are not required to register to speak at the meeting.
5. The Applicant shall put their case for the granting of the application/ respond to the objections.
6. Members of the Sub Committee may ask questions of the Licensing Officer, objector(s) and applicant and/ or their representatives and any witnesses. The Legal Advisor to the Sub Committee may ask questions of the objectors and the applicant, and/or their representatives or witnesses for the purpose of clarifying points for the Sub Committee
7. The Objectors and their representatives may ask questions of the Applicant, their representative and any witnesses present to support the application, if permitted by the Chair.
8. The Applicant may ask questions of the objectors, their representatives and any witnesses present to support the objections, if permitted by the Chair.
9. The Objectors will sum up, if they wish (a time limit of 3 minutes shall apply).
10. The Applicant will sum up, if they wish (a time limit of 3 minutes shall apply).
11. The Sub Committee will retire to consider its decision in private; however, the Sub Committee's Legal Advisor and the Governance Officer may remain present during the deliberations. If during the deliberations, the Sub Committee have a point of clarification they wish to request from any party, the meeting must be reconvened so that the clarification can be sought in the presence of all relevant parties.
12. On returning, the Chair will ask the Sub Committee's Legal Advisor to announce the decision of the Sub Committee.

Notes

- Sub Committee Members should commit to stay for the duration of the meeting in order to ensure that the required quorum is maintained, and the business is transacted.
- While each application is considered, Sub Committee Members must be in attendance for the entire period and should not leave the room at any time without the express permission of the Chair. If required, and with the Chair's agreement, the meeting will be adjourned until all Members are ready to recommence the hearing. Any Member leaving the meeting while it is ongoing will be precluded from any further involvement in that application.
- A Sub Committee Member arriving late will not be able to take part in the consideration and decision-making process for any application to which he/she has not been in attendance for the entire period.
- The Council's Statement of Licensing Policy for Licensing Act 2003 applications requires that Members of the Sub Committee will not hear cases that relate to premises in their own Ward.

LICENSING SUB COMMITTEE

21 February 2024

Title: Licensing Act 2003 – Application for a Premises Licence: Percolate Entertainment LTD, Barking Park, Barking IG11 8TE	
Open Report	For Decision
Ward Affected: Longbridge	Key Decision: No
Report Author: Karen Collier, Service Manager Environmental Health & Public Protection	Contact Details: E-mail: Karen.Collier@lbbd.gov.uk
Accountable Strategic Director: Leona Menville, Strategic Director My Place	
Summary	
<p>An application for a New Premises Licence has been made by Percolate Entertainment LTD, Barking Park, Barking IG11 8TA.</p> <p>One representation against the premises licence has been received from an Interested Party.</p> <p>Amendments to the application have been agreed between the applicant and three responsible authorities (Police, Licensing Authority and Environmental Protection).</p> <p>The matter is put to the Sub-Committee for determination at a public hearing, accordingly.</p>	
Recommendation	
<p>That the Sub-Committee considers this report and appendices together with any oral submissions given at the hearing and determines the application.</p>	

1. Introduction and Background

- 1.1 The Licensing Act 2003 establishes the national licensing regime for the following licensable activities:
- The sale and supply of alcohol;
 - The provision of regulated entertainment; and
 - The provision of late-night refreshment.
- 1.2 Under this regime, the Council, as the local licensing authority for its area, is responsible for licensing premises to provide any of the licensable activities under a 'premises licence'. Where a premises licence includes the sale and supply of alcohol, then a Designated Premises Supervisor must be incorporated onto the licence, holding a personal licence.

- 1.3 Applications for premises licences are subject of public consultation and consultation with a range of expert 'responsible authorities' named in the Act. It is open to any responsible authority or other person to raise concerns regarding an application as representations.
- 1.4 If no representations are received, the application is granted, subject to mandatory licence conditions and conditions reflecting the management controls proposed by the applicant under the operating schedule contained in the application. Where representations are received, the application becomes subject of a conciliation process. If conciliation is successful in finding an agreed, negotiated outcome, then the application may be granted subject to the agreements reached. If conciliation is unsuccessful, then the application must be determined at a public hearing by the Council's Licensing Sub-Committee.
- 1.5 When carrying out its licensing duties, a local licensing authority must have regard to:
- The Act and associated secondary regulations
 - Guidance for local licensing authorities issued by the Home Office (current version published December 2022); and
 - The Authority's own Statement of Licensing Policy (current version published 2022 to 2027).
- 1.6 The Authority must also aim to promote the four licensing objectives:
- The prevention of crime and disorder
 - Public safety
 - The prevention of public nuisance; and
 - The protection of children from harm.
- 1.7 Premises licences generally continue for the life of the business or operation concerned but they may be called into review at any time by any one of the named responsible authorities under the Act or an 'other person'.

2. Matters for consideration.

- 2.1 On the 2nd January 2024 an application was made by Percolate LTD for a Premises Licence in respect of Percolate at Barking Park, Longbridge Road IG11 8TA.
- 2.2 The application seeks the following licensable activities and timings:

Provision of Films

Friday & Saturday – 10:00am to 22:30hrs

Sunday – 10:00am to 22:00hrs

Live Music

Friday & Saturday – 10:00am to 22:30hrs

Sunday – 10:00am to 22:00hrs

Recorded Music

Friday & Saturday – 10:00am to 22:30hrs

Sunday – 10:00am to 22:00hrs

Performance of Dance

Friday & Saturday – 10:00am to 22:30hrs

Sunday – 10:00am to 22:00hrs

Anything of a similar description to Performance of Dance, Live & Recorded Music

Friday & Saturday – 10:00am to 22:30hrs

Sunday – 10:00am to 22:00hrs

Supply of Alcohol (for consumption on the premises)

Friday & Saturday – 10:00am to 22:15hrs

Sunday – 10:00am to 21:45hrs

2.3 The application is to permit music events over two weekends, for three consecutive days between the 1st of May and the 30th September.

- A copy of the application & Plan is attached as **Appendices A & A1**
- Resident poster at Park – **Appendix B**
- Residents Introduction – **Appendix C**
- Function Form Community Letter – **Appendix D**

3. The Representations

3.1 One (1) representation is received from a local resident.

3.2 The representation is submitted under the Licensing Objectives of the Prevention of Crime and Disorder, Public Safety and the Prevention of Public Nuisance. This is attached as **Appendix E**

4. Conciliation

4.1 Correspondence has taken place between the Interest Party and Applicant whereby no agreement has been reached. Details of this correspondence are attached at **Appendix F**.

4.2 Police, the Licensing Authority and Environmental Protection Team have all engaged with the applicant during the application process, and amendments to the application have been agreed between all parties:

- Agreed amendment with Police and Licensing Authority is attached at **Appendix G**; and
- Agreed amendment with Environmental Protection attached at **Appendix H**.

- 4.3 These amendments are to be applied to the licence, should the committee be minded to grant the application.
- 4.4 The applicant's representative has included a Featured Presentation as part of the community dialogue that the applicants have engaged with residents is attached as **Appendix I**.
- 4.5 Community flyers were delivered to approximately 5000 premises surrounding the park and can be seen marked by orange lines on the map attached as **Appendix J**.

5. Legal Comments

- 5.1 The Council has a duty as a Licensing Authority under the Licensing Act 2003 to carry out its functions with a view to promoting the following four licensing objectives:
- The Prevention of Crime and Disorder;
 - Public Safety;
 - Prevention of Public Nuisance; and
 - The Protection of Children from Harm.
- 5.2 It should be noted that each of the licensing objectives have equal importance and are the only grounds upon which a relevant representation can be made and for which an application can be refused, or terms and conditions attached to a licence.

6. The Options open to the Sub-Committee

- 6.1 Having had regard to all relevant matters and taken all relevant information into account the Sub-Committee may decide to:
- Option 1: Refuse the application.
 - Option 2: That the application be approved, together with any conditions, restrictions or reductions in the proposed application which Members consider necessary for the promotion of the four Licensing objectives.
 - Option 3: Grant the application in full as applied for.

7. Consultation

- 7.1 The application has been advertised in accordance with the normal procedures. This includes a copy of a public notice being placed in a local newspaper, a similar notice displayed at the premises and information on the Council's website. Notifications have been provided to all responsible authorities and ward councillors.

8. Legal Implications

Implications completed by Deirdre Collins, Head of Legal Services

The London Borough of Barking and Dagenham, as Licensing Authority under the Licensing Act 2003 and subordinate legislation, is empowered to determine applications of this nature.

Public Background Papers Used in the Preparation of the Report: None

List of Appendices

Appendix A & A1: Application and Plan

Appendix B: Resident Poster

Appendix C: Residents Introduction

Appendix D: Community letter

Appendix E: Resident Objection

Appendix F: Conciliation between applicant and resident

Appendix G: Police & Licensing Authority agreement with applicant

Appendix H: Environmental Protection agreement with applicant

Appendix I: Applicant engagement presentation with community

Appendix J: Community flyer map

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Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Percolate Entertainment Ltd.

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description Percolate Barking Park			
Post town	Barking	Postcode	IG11 8TA
Telephone number at premises (if any)		n/a	
Non-domestic rateable value of premises		£ - not rated	

Part 2 - Applicant details

Please state whether you are applying for a premises licence as **appropriate**

Please tick as

- | | | | |
|----|--|-------------------------------------|-----------------------------|
| a) | an individual or individuals * | <input type="checkbox"/> | please complete section (A) |
| b) | a person other than an individual * | | |
| | i as a limited company/limited liability partnership | <input checked="" type="checkbox"/> | please complete section (B) |
| | ii as a partnership (other than limited liability) | <input type="checkbox"/> | please complete section (B) |
| | iii as an unincorporated association or | <input type="checkbox"/> | please complete section (B) |
| | iv other (for example a statutory corporation) | <input type="checkbox"/> | please complete section (B) |
| c) | a recognised club | <input type="checkbox"/> | please complete section (B) |

- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a statutory function or
- a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth	I am 18 years old or over <input type="checkbox"/>		Please tick yes		
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth over		I am 18 years old or		<input type="checkbox"/>	Please tick yes
Nationality					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information)					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Percolate Entertainment Ltd
Address 1 Ames House Mace Street London E2 0QR
Registered number (where applicable) 12346883

Description of applicant (for example, partnership, company, unincorporated association etc.) Company
Telephone number (if any) c/o Matthew Phipps of TLT
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start? ASAP

DD	MM	YYYY

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

<p>Please give a general description of the premises (please read guidance note 1)</p> <p>To permit activities on Fridays, Saturdays and Sundays, activities only to be permitted between the 1 May and 30 September, across two consecutive weekends for three consecutive days.</p>

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

7,999

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

- | Provision of regulated entertainment (please read guidance note 2) | Please tick all that apply |
|--|-------------------------------------|
| a) plays (if ticking yes, fill in box A) | <input type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | <input checked="" type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C) | <input type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | <input checked="" type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F) | <input checked="" type="checkbox"/> |

- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			Please give further details here (please read guidance note 4) Performance of plays		
Tue					
Wed			State any seasonal variations for performing plays (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input checked="" type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4) Performance of films.			
Mon						
Tue						
Wed			State any seasonal variations for the exhibition of films (please read guidance note 5)			
Thur						
Fri	10:00	22:30	Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)			
Sat	10:00	22:30				
Sun	10:00	22:00				

C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4) Indoor sporting events.
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5)
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input checked="" type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4) Amplified live music			
Mon						
Tue			State any seasonal variations for the performance of live music (please read guidance note 5)			
Wed						
Thur			Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)			
Fri	10:00	22:30				
Sat	10:00	22:30				
Sun	10:00	22:00				

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4) Amplified recorded music		
Mon					
Tue					
Wed			State any seasonal variations for the playing of recorded music (please read guidance note 5)		
Thur					
Fri	10:00	22:30	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	10:00	22:30			
Sun	10:00	22:00			

G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish			
Mon			Please give further details here (please read guidance note 4) Professional performances of dance.		
Tue					
Wed			State any seasonal variations for the performance of dance (please read guidance note 5)		
Thur					
Fri	10:00	22:30	Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	10:00	22:30			
Sun	10:00	22:00			

H

<p>Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)</p>			<p>Please give a description of the type of entertainment you will be providing Entertainment similar to live/recorded music and performance of dance.</p>		
Day	Start	Finish	<p><u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)</p>	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Tue			<p><u>Please give further details here</u> (please read guidance note 4)</p>		
Wed					
Thur			<p><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)</p>		
Fri	10:00	22:30			
Sat	10:00	22:30	<p><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)</p>		
Sun	10:00	22:00			

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	<input checked="" type="checkbox"/>			
				Off the premises	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5)					
Mon								
Tue								
Wed								
Thur								
Fri	10:00	22:15						
Sat	10:00	22:15						
Sun	10:00	21:45						
						Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name Frederick-Roscoe Valadas-Letts	
Date of birth	
Address	
Postcode	
Personal licence number (if known) 106355	
Issuing licensing authority (if known) London Borough of Hackney	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

None.

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			<u>State any seasonal variations</u> (please read guidance note 5)
Day	Start	Finish	
Mon			
Tue			
Wed			
Thur			
Fri	09:00	23:30	
Sat	09:00	23:30	
Sun	09:00	23:00	
<u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 6)			

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

Please see attached.

b) The prevention of crime and disorder

Please see attached.

c) Public safety

Please see attached.

d) The prevention of public nuisance

Please see attached.

e) The protection of children from harm

Please see attached.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- ~~[Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).~~


IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none">• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
--------------------	--

Signature	 Matthew Phipps for TLT Solicitors
Date	2 nd January 2024
Capacity	Solicitor to Applicant

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14) Matthew Phipps TLT Solicitors One Redcliff Street			
Post town	Bristol	Postcode	BS1 6TP
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

**Percolate
Barking Park
Barking
IG11 8TA**

Hours

To permit activities on Fridays, Saturdays and Sundays, activities only to be permitted between the 1 May and 30 September, across two weekends for three consecutive days.

Hours for performance of films, live music, recorded music, performance of dance, anything similar to live/recorded music/performance of dance, as follows;

Friday and Saturday from 10:00 until 22:30

Sunday from 10:00 until 22:00

The sale of alcohol (on the premises only) as follows;

Friday and Saturday from 10:00 until 22:15

Sunday from 10:00 until 21:45

General

The premise license holder shall provide at least 6 months prior notice in writing of the event date to the Licensing Authority and Police.

A bespoke event management plan (EMP) will be produced and provided to the Licensing Authority, Constabulary and Fire and Rescue Service no less than three months prior to the event.

The EMP will be circulated to the Safety Advisory Group a minimum of three months prior to the event. Each and every event would be presented individually to the SAG.

The EMP will include (but not be limited) to the following:

- Fire safety plan;
- Major incident plan;
- Emergency procedures plan;
- Alcohol management plan;
- Noise management plan;
- Security management, search policy and ejection plans;
- Staff schedule;
- Drug policy;
- Bar briefing (to staff)
- Site plan;
- Medical resources plan;
- traffic management plan; and
- Safeguarding policy
- Event risk assessment
- Crowd management plan
- Ingress and Egress Plan
- Eviction policy
- Counter Terrorism Policy
- Litter collection plan

A final version of the EMP and appendices shall be submitted to the Safety Advisory Group no less than 30 days prior to the event taking place. For operational delivery and safety of the event and subject to any last minute intelligence or other information, any last minute changes

will be accepted and the EMP updated and circulated to the Safety Advisory Group without delay. Any changes must be version controlled.

The ESMP will consider any service disruptions to local rail services and any subsequent rail replacement bus services.

The premises will be managed in accordance with the ESMP submitted.

A draft site plan will also be produced for each event and submitted at least 12 weeks prior to the event.

The licence holder will invite relevant officers to attend a safety advisory group (SAG) meeting(s), with representatives from, but not limited to, Council, Constabulary, Fire and Rescue and other appropriate organisations and agencies.

Details of the music programme will be given to the SAG no less than three months in advance of the event. Any content that involves particular risk for participants or audience will be detailed in the EMP.

A site plan will be drawn up and draft circulated to the Safety Advisory Group at least three months prior to the event.

A professional security and crowd management company will be employed to produce a crowd management strategy and provide the appropriate experienced team of SIA trained security and stewards. Numbers of security to be submitted to the SAG.

All details of the SIA and stewards are recorded including their identity, SIA number, duties and any company or staffing agency they have been provided by. This record will be made available for inspection.

Entry to the festival will operate in line with the Drugs Policy.

Searches will be carried out by SIA Registered staff. There will be a mixture of both Male and Female SIA searchers.

Clear and legible notices of entry points to the premises shall indicate the authorised hours and the terms of the premises licence.

Premises licence holder shall make similar arrangements to enable people with disabilities to attend the event. Particular attention should be given to means of access, means of escape/evacuation in an emergency and viewing facilities for such persons.

The licence holder will be present on site when alcohol sales take place.

A debrief meeting will be undertaken with SAG within 3 months of the event

The PL holder will provide LBBDD will full details of any catering concessions and suppliers, including all requested paperwork at least 4 weeks in advance of the event

The right to refuse entry should any person fail to comply with the terms and conditions of the event will be publicised.

Bag sizes will be limited to A4

Premises licence holder will promote ACT and SCAN training (or equivalent) and such will be implemented on site.

The organisers will act on any advice provided by MPS on the acceptability of the music artists.

Prevention of Crime and Disorder

The alcohol management plan will include a challenge 25 policy and will specify any restrictions to be brought into the licensed premises.

The alcohol management plan will make provision for all bottles to be retained behind the bar for safe disposal.

The event to be designated as a no glass zone, with only cans, plastic and/or recyclable collapsible containers served. Glass containers will not be permitted on site. All glass products used back of house placed into glass waste containers. Bar staff will manage safe disposal of any glass.

The alcohol management plan will implement measures to ensure that all beverages are only dispensed in polycarbonate plastic or non-glass containers and that the contents of all glass bottles are decanted by bar staff into polycarbonate plastic or non-glass containers.

Customers will not be allowed to bring alcohol onto the site. No customer will be permitted to take alcohol away from the premises.

All drinks shall be sold in either opened cans, PET containers or decanted into polycarbonate/compostable vessels. No glass drinking vessels will be permitted into the public festival arena. Glass bottles will be retained behind bars for disposal.

Bar briefing to be delivered to all staff by the DPS or their nominated deputy. A copy of the briefing to be included in the EMP.

A search policy, conditions of entry policy and prohibited items list will be drawn up by the premises licence holder and clearly communicated to ticket holders, artists and guests in advance of the start of the event. Supplied to the Met police.

A full list of prohibited items on site will be detailed in the terms and conditions of entry. This will include, but not be limited to, illegal substances, knives, weapons, flares and disposable vapes.

An ejection procedure will be provided by the premises licence holder and submitted to the Constabulary.

Premises licence holder shall require the designated premises supervisor or in his/her absence other suitable responsible person to keep an incident/refusals log book in which full details of all incidents and refusals are recorded.

A record of persons detained in Enhanced Search, including name, address, DOB and any quantities of drugs found on their person to be kept and sent to the police on request

A competent security contract will be appointed by the premises licence holder and an appropriate level of staff (SIA qualified when necessary) will be agreed with the police.

An experienced team of SIA trained security and stewards will be appointed to monitor the behaviour of the crowd and respond to any potential issues.

A record will be kept of all SIA staff engaged on site, including their identity, duties and any agency they have been provided by. This record will be kept for 6 months and provide to officers upon request.

The security and crowd management company will be employed to produce a crowd management strategy and provide the appropriate experienced team of SIA trained security and stewards.

Locked amnesty bins shall be provided for the disposal of alcohol and other contraband.

The PL holder will seek and act upon any counter terrorism or crime specific intelligence provided by the police

The PL holder will seek and act upon any knife crime advice provided by the police including detaining anyone found in possession of a weapon

All incidents, security and medical logs will be completed. These logs will be retained for at least 6 months and be made available to any responsible authority

Prevention of Public Nuisance

The PLH will be required to employ a Noise Management Consultant who shall produce a Noise Management Plan (NMP).

A noise management plan will be produced at least three months prior to the event and submitted to Council Environmental Health officers. Appropriate conditions to minimise noise disturbance will be proposed, including offsite levels, hours of amplified music and noise from other sources such as generators.

Noise management professionals will be employed to monitor offsite noise levels and to ensure that they stay within the levels detailed in the noise management plan.

A public contact number be staffed at least one hour before opening and one hour after opening.

All complaints including noise complaints to be recorded including actions taken which will be made available upon request

The volume of all sound equipment on site shall be the responsibility of the Noise Management Consultant appointed by the PLH.

All waste will be removed from site by a registered waste carrier. Waste management to be undertaken so as to ensure minimal impact on local residents.

The PL holder shall hold at least one consultation meeting for residents, businesses and stakeholders prior to the event. An email address and community website/webpage will be made available.

The PL holder will compile a traffic and transport management plan which will be submitted to the Licensing Authority, Police and SAG no less than 30 days in advance of the event

Public Safety

WC provision will be provided in accordance with the appropriate national guides, to be distributed across the event site in public areas in accordance with the site plan. Toilets will be cleaned and serviced regularly.

Details of any lasers or special effects will be submitted to Council Environmental Health Department at least 28 days before the event.

Details of any temporary demountable structures will be given in EMP. The premises licence holder will request appropriate documentation from structural contractors including structural calculations, wind loadings and wind management and monitoring policies where appropriate. A sign off procedure will be in place for contractors to indicate the structures have been completed correctly.

A competent electrical contractor will be appointed and used to provide any distributions from existing mains supply or generators. Cable routing will be considered so as to minimise trip hazards.

Suitable signage will be erected to ensure customers can find their way around site (bars, drinking water, toilets, first aid etc) and to emergency exits.

The Premises Licence Holder (PLH) shall carry out a suitable and sufficient Medical Risk Assessment as well as use the "Purple Guide" and HSG195 to determine the level of First Aid provision for the event, such that there is no undue demand on National Health Service resources.

Pedestrian vehicle access routes will be kept separate at all times unless in the case of emergency.

Appropriate site infrastructure will be provided for the expected audience numbers.

Emergency routes and rendezvous points will be established and agreed and submitted to emergency services no less than four weeks prior to the event.

Protection of Children from Harm

The event will be a ticketed, 18+ music festival.

A Child Welfare and Vulnerable Person procedure will be in place and will be detailed in the ESMP. This will outline action to be taken in the event that under 18's attempt to gain entry to the event or are discovered within the event perimeter.

SIA security staff will be briefed to be on the lookout for minors accessing the premises/consuming alcohol. Notices will be clearly displayed at bars indicating it's unlawful for persons under 18 to purchase alcohol or find another person to purchase alcohol for and on behalf of a person under the age of 18.

A challenge 25 scheme/age verification policy will be in operation. Staff will be trained on this policy and records will be kept of each staff member who has received training.

A Personal Licence Holder will ensure that all staff are briefed on the acceptable forms of ID.

Challenge 25 notices shall be on display in view of the public in the area in which payment for alcohol is made.

All staff responsible for the sale of alcohol will be trained in the prevention of underage sales to a level commensurate with their duties. Training to include how to deal with difficult customers. Training should be clearly documented and signed and dated by the member of staff receiving it.

A policy on unaccompanied under 18s at the event will be established and detailed in the safeguarding policy. ID may be requested from persons consuming alcohol and appropriate action taken if proof of age cannot be produced.

Premises licence holder or event organiser shall ensure a safeguarding policy is written and submitted to Constabulary in line with the timescales of the EMP. Safeguarding policy shall outline clear protocols for dealing with young people, children and vulnerable persons. Any safeguarding policy must include details of separate safe space re violence against women and girls. Measures shall be in place so that the safeguarding policy is in operation during the event.

DPS CONSENT FORM
Consent of Individual to being specified as premises supervisor

I Frederick Roscoe Valadas-Letts

.....
(full name of prospective premises supervisor)

of

.....
(home address of prospective premises supervisor)

.....
(date of birth)

London

.....
(place of birth)

(nationality)
.....

Hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for
New Premises Licence

.....
(type of application)

By

Percolate Entertainment Ltd

.....
(name of applicant)

Relating to premises licence N/A
.....
(number of existing licence, if any)

For

Percolate Barking Park, Barking
IG11 8TA

.....
(name and address of premises to which the application relates)

and any premises licence to be granted or varied in respect of this application made by

Percolate Entertainment Limited

.....
(name of applicant)

Concerning the supply of alcohol at

Percolate, Barking Park,
Barking IG11 8TA

.....
(name and address of premises to which application relates)

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal Licence Number

106355

.....
(insert personal licence number, if any)

Personal Licensing issuing Authority

Hackney

.....
(insert name and address and telephone number of personal licence issuing authority, if any)



Signed

.....
Name (please print) Frederick Valadas-

Letts..... Date

2/1/2024.....

PERCOLATE LOUDER


EVENT:
**FUNCTION-FORM
2024**

EVENT DATES:
31.05.24 - 02.06.24

VENUE:
BARKING PARK

KEY:

- 1 INSTALLATION STAGE
- 2 LIVE STAGE
- 3 MAIN ENTRANCE
- 4 ACCESSIBLE ENTRANCE
- 5 SEARCH
- 6 MEDICAL MARQUEE
- 7 DRESSING ROOMS
- 8 OFFICES
- 9 TOILETS
- 10 PUBLIC BAR
- 11 FOOD STALL
- 12 PUDO

 Licensable Area

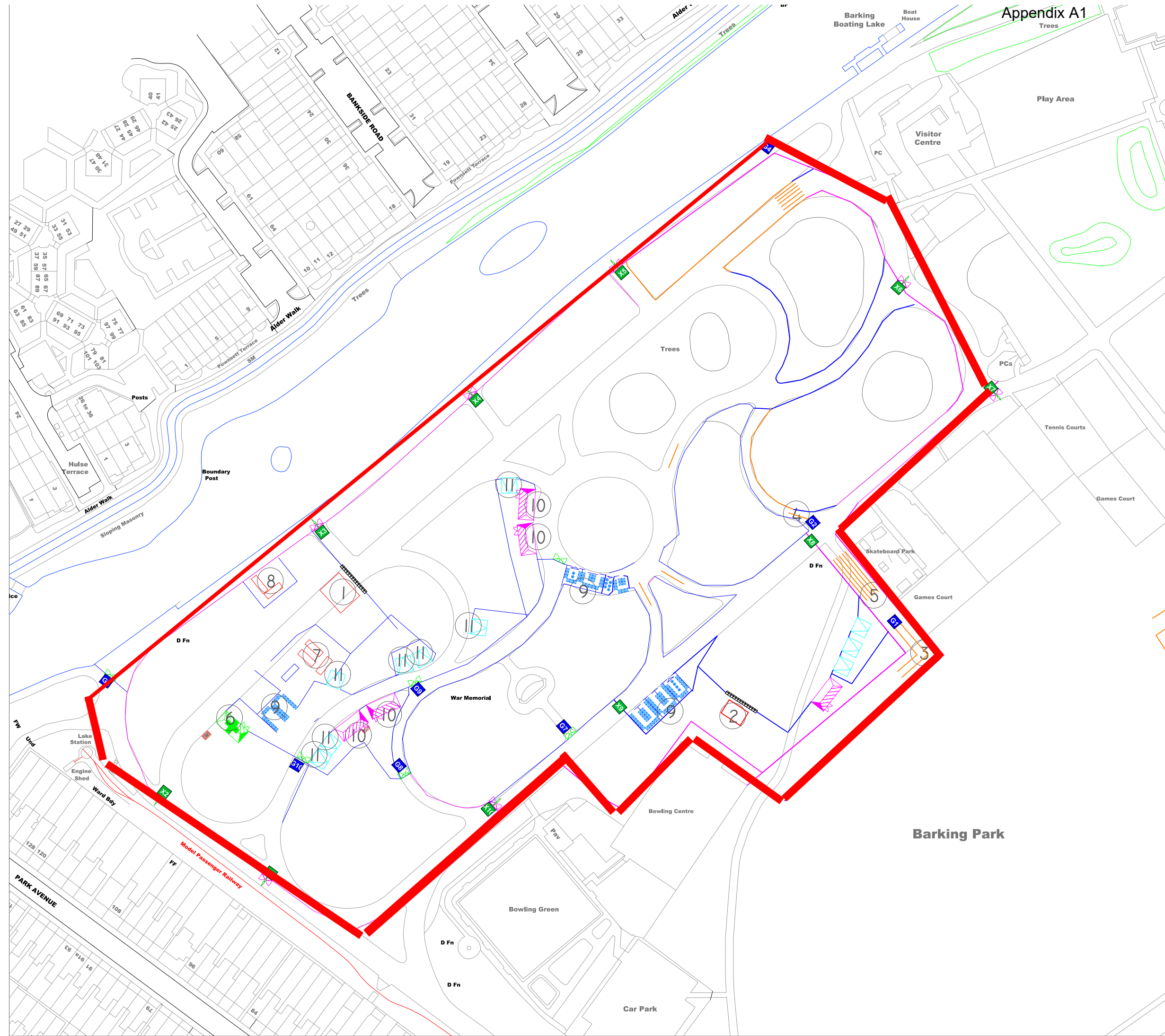
SYMBOLS USED:

-  PEDESTRIAN BARRIER
-  HERAS FENCE
-  STEELSHIELD FENCE
-  STAGE BARRIER
-  BAR MARQUEE
-  MEDICAL MARQUEE
-  FOOD TRADER
-  TOILET UNIT
-  STAGING
-  TRACKWAY
-  GATES
-  GATE LABEL

DRAWN BY: **D McC** DATE: **29.10.23**

DRAWING TITLE: **BP-FF-SITE001** REV: **01**

SCALE:
DO NOT SCALE



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PERCOLATE

BARKING PARK EVENT LICENSE APPLICATION DETAILS

WHAT IS IT?

Percolate are thrilled to formally submit our application for this exciting new project in Barking Park.

The event will be built around a visual installation, part architectural space, part immersive conceptual design, in the woods by the waterway at the top of the park. Whilst this functions as a music arena it will also have the potential to host a program of community focused days, allowing a wider range of people to experience the space.

Community benefits from this event will range from investments in the park and local initiatives, to work placements and training for youth programs through social partners that we already work with.

For those who wish to attend the music event we will undertake to distribute highly discounted tickets to postcodes that sit within the radius of the park, this will be done through a dedicated email inbox that will go live closer to the event in 2024.

Crucially, we have designed this event to minimise the impact on the park's amenities such as the playing fields, the skatepark, and the splash park. This means that all these areas will be fully usable during the build, break, and live days of the event.



KEY INFORMATION

2024 dates applied for: 31st May - 2nd June 2024

Capacity: 7000 per day

Running times: Midday - 10:30pm (10pm Sunday)

Event Area: See image to the left

TALK TO US

Community meetings:

- 23rd January, Online Consultation, 6:30pm
- 24th January, In Person Consultation 6:30pm

To attend one of these meetings, or to discuss our event application in further detail please email: community@percolatemusic.co.uk

WANT TO FIND OUT MORE?

Go to: percolatemusic.co.uk/barkingcommunity or scan the QR code to the right



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[FUNCTION FORM*]

BARKING PARK, 31ST MAY - 2ND JUNE 2024

* WORKING TITLE

An Exploration of the Boundaries Between Space, Sound, and Sense

Set into the wooded gardens of Barking Park, Function-Form will be a unique performance installation designed to showcase artists in the most dramatic of settings with up to 6,999 people in attendance.

It will predominantly host ticketed music events, but will also be opened up to locals to experience as part of a mid-week community programme.

Part art installation, part performance arena, the space will be designed to be a feature in itself and attract a wider cultural audience that want to experience the space outside of the performance series.

Location

The installation arena will inhabit the treeline avenue at the bottom of the gardens parallel to the canal, with a second, smaller, live performance stage to the east of the gardens inbetween the skate park and bowls club warehouse.

The event site will utilise the full gardens, with a mixture of public and back of house / utility areas required.

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Installation

Our creative partners, Lucid Creates, will produce and operate the installation, which consists of giant, fully programmable ethereal lighting, hanging just beneath the treeline. This will create an immersive natural space like nothing ever seen in a London park before.

The pillars will be clad in a high-end mirrored finish. The mirrored finish will see the pillars take on their surroundings and disappear among the trees whilst bouncing light back and forth in a mesmeric visual dialogue.

This space will be a truly unique, explorative temporary environment.

Audience Profile

We pride ourselves on the quality and diversity of the audiences that our events attract, and for Function-Form this will be no different. With the types of acts that we are looking into, we are confident of achieving a respectful and manageable audience.

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FRIDAY

- Core audience 25-35 yrs
- Split 45:55 M/F

SATURDAY

- Core audience 30-40 yrs
- Split 45:55 M/F

SUNDAY

- Core audience 25-45 yrs
- Split 50:50 M/F



Headliners we are looking at

FRIDAY



Younger audience



Four Tet



Jamie Jones



Mall Grab

SATURDAY



Spectacle show



ANOTR



Martinez Brothers



Patrick Topping

SUNDAY



Heritage act



Above & Beyond



Annie Mac



Carl Cox

Programming Vision

Weeknights

During the evenings in the week we will run the installation as a free to attend experience for local and traveling attendees, designed as a space to come and enjoy, accompanied by quality street food low level ambient music on the installation stage and live music on the live stage. This will only be possible to fully realise from 2025 onwards once we have the site for concurrent weekends and can open the site midweek for community events.

Friday

On Friday evening we will host an electronic music act from the wide roster of talent that we have available to us.

Saturday

On Saturday we will host a day and night dance focused event aimed at bringing the audio-visual experience fully to life.

Sunday

This will be our community focused day, aiming for a more heritage electronic music act that will attract local interest. If possible this will be a family friendly artist.

Community at the Heart

The series will be designed with certain amenities in mind so that it specifically works for the local community – being as welcoming and profitable as possible while also leaving the smallest footprint on local infrastructure.

Locals

Making sure tickets are available to local postcodes is an important consideration for Louder, and something we have specific methods for achieving. Dedicated allocations, early access and unique price points can all be utilised to ensure locals have strong opportunities to attend.

Site Usage + Community Days

As mentioned already we intend to open the full site up to the public during the week. The site footprint itself will be kept to a bare minimum to reduce strain on the park's amenities.

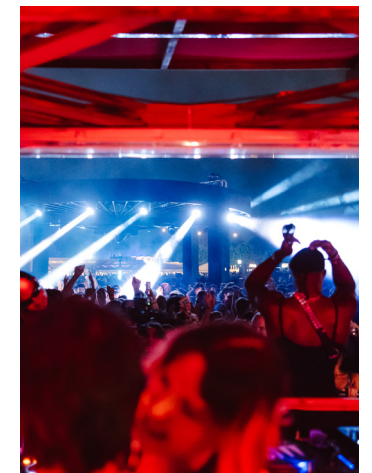
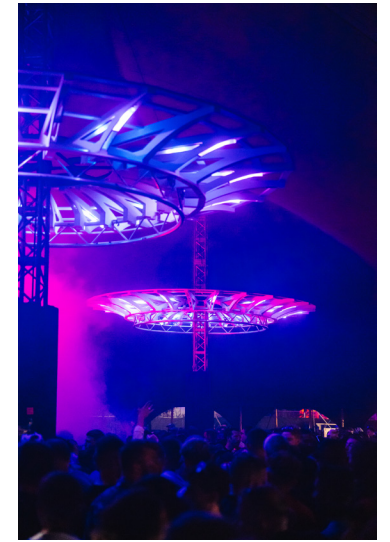
Charity

We will dedicate funds to support local charity and environment. For example, a £1 'restoration levy' could be added to every ticket and payed back into the site after the intallation leave, and a £5 mandatory charitable donation would be charged to all guestlist attendees, which would be donated to a local organisation supporting children's musical outputs.

Capacity

We are looking at maximum capacity of 6,999 per day, which is substancially less than most large scale events that occur in the borough.

Our Past Events



Previous Work by our Creative Partners



Key Information + Timeline

13th December – In person consultation

14th December – Online consultation

19th December – Response to consultation shared

2nd January 2024 – License application submitted

March 2024 – In person consultation

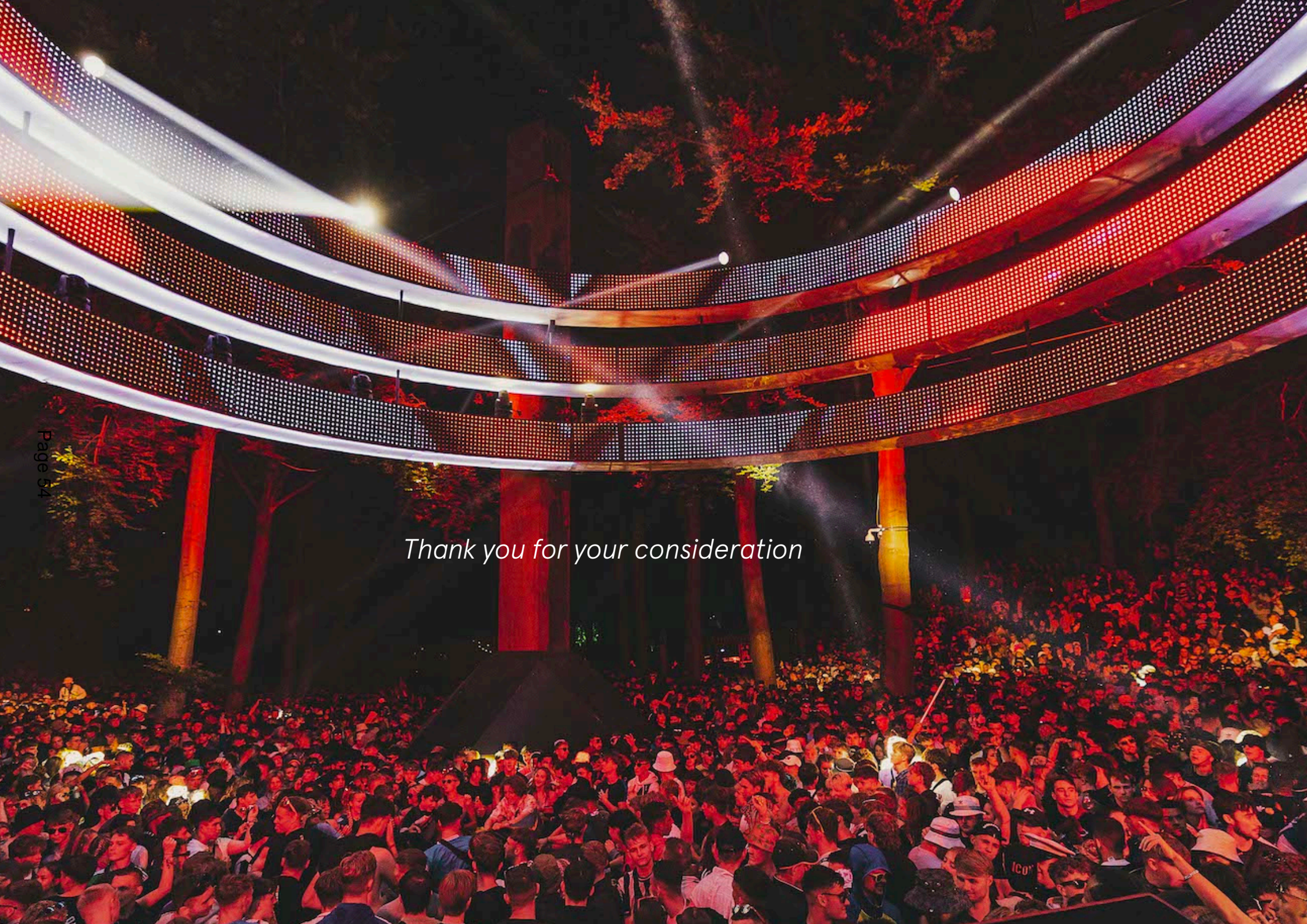
Proposed License Capacity: 7000 + Crew & Guestlist

2024 Proposed Live Dates: Friday 31st May, Saturday 1st June, Sunday 2nd June

2025 Proposed Live Dates: Friday 30th May, Saturday 31st May, Sunday 1st June, Friday 6th June, Friday 7th June, Sunday 8th June

Proposed Running Time: Friday 12:00–22:30, Saturday 12:00–22:30, Sunday 12:00–22:00

Arenas: 2



Thank you for your consideration

PERCOLATE

Floor 3,
Bankstock Building,
42-4 De Beauvoir Crescent,
N1 5SB

Dear residents and business owners of Barking and Dagenham,

I am writing to inform you of our intention to submit a license application for a new outdoor music event in Barking Park.

We are thrilled to have the opportunity to present this project to you, a project we believe is a first for London.

The entire event will be built around a visual installation, part architectural space, part immersive conceptual design, in the woods by the waterway in Barking park. Whilst this functions as a music arena we also envisage building a program of community focused days over the subsequent years, allowing a wider range of people to experience the space.

The proposed event would take place over 3 consecutive days, from the Friday 31st of May to Sunday the 2nd of June, and aim to attract 7000 guests per day between the hours of midday and 10:30pm.

Our vision is for this to become an annual event set over the course of two weekends, once we have demonstrated that the event can be run in a manner that is beneficial to the park and the community based around it. Community benefits will range from investments in the park and local initiatives, to work placements and training for youth programs.

For those who wish to attend the music event we will be distributing highly discounted tickets to postcodes that sit within the radius of the park, this will be done through a dedicated email inbox that will go live closer to the event in 2024.

Crucially, we have designed this event to minimise the impact on the park's amenities such as the playing fields, the skatepark, and the splash park. This means that all these areas will be fully usable during the build, break, and live days of the event.

I would like to invite you to a meeting where we will outline our plans for the event in more detail. We will be running an in person meeting on the 13th of December at 6pm at Barking Abbey School or an online meeting via microsoft teams on the 14th of December at 6pm.

To register for one of these meetings or to discuss our proposal in further detail please email community@percolatemusic.co.uk.

With kind regards,

Fred Letts
Director, Percolate Music



Want to find out more?

Go to: percolatemusic.co.uk/barkingcommunity
Or scan the QR code below



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From:
Sent: Tuesday, January 30, 2024 5:50 PM
To: Licensing <Licensing@lbbd.gov.uk>
Subject: Percolate Barking Park

Dear Lbbd,

I am writing to object against the application for the music/dance events to be held in Barking park over the summer.

I am objecting to the area of the park being used, the planned area is full of trees, shrubs and wildlife. Holding the event in this area will be of great detriment to the park environment. The effects of this application on the local wildlife including the lake will be upsetting to the animals given that it is the breeding/nesting/raising young time of year. There has been a family of swans living on the lake for many, many years. I've been visiting the park for over 12 years and they have always been there.

I do not see how up to 7000 people are going to congregate in the planned area without damage occurring to the wildlife or plants & trees.

The park is an important part of the community for families, runners, walkers, dog walkers and people young and old, this event will effectively make it out of bounds for all those users during the planned events.

If the event has to take part in the park, can I please ask why the field area adjacent to Longbridge Road, behind Barking Abbey School cannot be used?

Surely this area is better suited, the grass will recover quickly, less wildlife are trees are likely to be affected and it is further away from the lake. Secondly, there is much better pedestrian access with the bigger gates and this also gives better access for the emergency services.

To reiterate I am objecting to this proposal due to the above reasons.

Yours sincerely

Louise Chappell

.....

From: Licensing <Licensing@lbbd.gov.uk>
Sent: 30 January 2024 17:59
To:
Cc: Lewis Dodd <Lewis.Dodd@lbbd.gov.uk>; Samena Baloch <Samena.Baloch@lbbd.gov.uk>
Subject: RE: Percolate Barking Park

Dear Louise

Thank you for your email.

Can you confirm you consent for your email address to be shared with the applicant who can contact you direct or if you wish you can email them regarding the wildlife concerns.

community@percolatemusic.co.uk

please confirm under which licensing objective you are objecting under.

Prevention of Crime & Disorder
Protection of Children from Harm
Public Safety
Public Nuisance

kind regards

Licensing

Subject: Percolate Barking Park



From: louise chappell <...>

To: Licensing

Cc: Lewis Dodd; Samena Baloch



Tue 30/01/2024 20:18

Thank you for your response.

I am happy for you to share my email with the applicant, although they would already have it as I have previously emailed them directly.

My objections would be under the following:-

Prevention of Crime & Disorder - I believe the sale of alcohol would give rise to disorder and possible crimes being committed.

Public Safety - with the numbers expected/planned for safety of those in the immediate area or those still trying to access and use the park as normal could be compromised.

Public Nuisance - To those living in the immediate area and homes which back on to the park, and those unable to use the park as normal.

Yours sincerely
Louise Chappell

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From: **Percolate Community** <community@percolatemusic.co.uk>
 Date: Thu, Feb 1, 2024 at 9:43 AM
 Subject: Re: Barking Park Proposal
 To: louise chappell
 Cc: Kitty Bartlett <kitty@percolatemusic.co.uk>

Dear Louise,

I am following up here as we are in receipt of your objection to our licence application in relation to our music event in Barking Park.

I wanted to take the opportunity to address your concerns directly in advance of the Subcommittee hearing, so you have a fully detailed view of how we plan to mitigate these issues in advance of the meeting.

I hope you don't mind if I quote you directly for clarity of the points which I am responding to and apologies if these responses come across as direct, that is not the intention, I'm keen to come back to all your concerns as succinctly as possible.

I am objecting to the area of the park being used, the planned area is full of trees, shrubs and wildlife. Holding the event in this area will be of great detriment to the park environment. The effects of this application on the local wildlife including the lake will be upsetting to the animals given that it is the breeding/nesting/raising young time of year. There has been a family of swans living on the lake for many, many years. I've been visiting the park for over 12 years and they have always been there.

I do not see how up to 7000 people are going to congregate in the planned area without damage occurring to the wildlife or plants & trees.

The park is an important part of the community for families, runners, walkers, dog walkers and people young and old, this event will effectively make it out of bounds for all those users during the planned events.

If the event has to take part in the park, can I please ask why the field area adjacent to Longbridge Road, behind Barking Abbey School cannot be used? Surely this area is better suited, the grass will recover quickly, less wildlife are trees are likely to be affected and it is further away from the lake. Secondly, there is much better pedestrian access with the bigger gates and this also gives better access for the emergency services.

With regards to your concerns in relation to the environmental impact the event may cause, this is an incredibly important part of our planning process when it comes to producing outdoor events. We have been undergoing a series of surveys on the site (phase 1 of which I have attached for your reference) with our appointed environmental consultants BSG Ecology. This allows us to more deeply understand the nature of all the habitats on the site, and inform our mitigation process in relation to the impact we may cause to all species present. It may also give you some reassurance that we have now moved the main stage away from the lake to the top path where the lime trees run.

In respect to your concern about damage to the wildlife and plants, most of the site will be fenced off to the public, keeping them predominantly on either grass or the hard standing, away from the shrubbed areas.

In terms of public access to the park we have designed the event so that all of the amenities can remain open (the football pitches, splashpark, bowls club, cafe, etc) throughout the entirety of the time we are on site, so whilst we will be taking a section of the park away for a few weeks, it will still be fully accessible on a slightly reduced capacity.

The chosen location for the event is tailored to the event we had envisioned producing, specifically with regard to the layout of the trees that we want to build our installation in. I do understand your view on this, and if we were looking to do a large mainstage concert event the playing fields would be perfect, but we are looking to create something that feels more artistic and tailored to the space we are proposing. To be fully candid, our concept would not work in such an open space.

Prevention of Crime & Disorder - I believe the sale of alcohol would give rise to disorder and possible crimes being committed.

We have a full alcohol management plan in place from our team of highly experienced bar operators. In addition to this the event and affected surrounding areas of the event will be heavily stewarded to safeguard against criminal activity.

Public Safety - with the numbers expected/planned for safety of those in the immediate area or those still trying to access and use the park as normal could be compromised.

As said, we will have a comprehensive crowd management plan which will detail all of the operations and procedures in place to get everyone safely on and off the site. This will be part of our detailed event management plan which is authored by our NEBOSH certified event director of 25 years event production experience. All of these documents are reviewed at length by the Safety Advisory Group consisting of Police, Environmental Health, Highways, Health and Safety, Fire Safety, and the LBBB events team. Suffice to say we have a lot of people, other than local residents, that we are accountable to on this front to make sure we are addressing this point in extreme detail!

Public Nuisance - To those living in the immediate area and homes which back on to the park, and those unable to use the park as normal.

We will of course do our best to minimise the level of inconvenience to all park users and those who live close to the park. We have already hosted two rounds of consultations both in person and online to invite as many people as possible to engage with us during this application process. We will also be operating within strict noise guidelines set by the Environmental Health Department. No residents living close by have expressed concern about our licensing application.

Apologies that this has been such a lengthy email, but I was keen to offer some responses to your concerns in advance of the subcommittee hearing as well open a dialogue should you wish to participate. I would love the opportunity to give you a call or meet at your convenience to discuss these points.

Kind regards,
Fred

On Thu, Dec 14, 2023 at 9:37 AM Percolate Community <community@percolatemusic.co.uk> wrote:
Dear Louise,

Thank you for your email. Unfortunately there were no attendees at last night's meeting so there are no minutes to share.

We do however have minutes from the online consultation which we hosted the night before, Kitty on CC will share these with you when they're typed up.

Consultation began on the first of December and will remain open for as long as we're hosting the event. You are welcome to submit any suggestions or engage with us at any point over email, or if you would prefer I can arrange a time to speak to you directly at your convenience.

There will be another round of online and in person consultations in January, we will publish and circulate the details for these at the beginning of next month.

Our full license application is planned for submission at the beginning of January, at this point you will have an opportunity to lodge any formal objections / support for the event to the LBBB Licensing Authority.

I hope this response has sufficiently answered your questions, please do let us know if there's anything else you'd like to know from us at this stage.

Best,

Fred

On Wed, Dec 13, 2023 at 6:39 PM louise chappell wrote:

I am unable to make it to the meeting tonight, could you please send me a copy of the minutes/ or a copy of the notes from the matters raised.

Can you also let me know the timeline of the proposal including the consultation period with the local residents and park users, and how we can make written objections/suggestions.

Thank you.

Louise Chappell

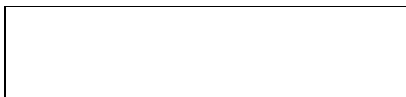
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The Percolate Team



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The Percolate Team



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The Percolate Team



TLT. For what comes next.

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**Law Firm of the Year | Legal Business Awards 2023
UK Law Firm of the Year | British Legal Awards 2022**

From: Matthew Phipps < >
Sent: Tuesday, January 30, 2024 4:10 PM
To: Rachel Taylor <Rachel.Taylor2@lbbd.gov.uk>
Cc: Owen.Dunn < >
Subject: Percolate

Rachel,

Good afternoon

We have had very helpful engagement with Owen, on copy here.

In addition to a CCTV condition I understand you are now aware of we propose to add the following conditions to the licence, if granted.

These are set out below:

- All SIA staff will display their badge/identification/appropriate identification whilst on duty at the premises so that it can readily be seen by customers and officers.
- Each bar serving alcohol shall have a dedicated manager, who will be conversant with the requirements responsibilities for the sale of alcohol in compliance with the licensing act.
- The premises licence holder shall require the designated premises supervisor or the bar manager to keep an incident/refusals logbook (in a bound book or electronic register) in which full details of all refusals are recorded. This shall be completed as soon as possible after the incident and in any case no later than the close of business on the day of the incident. The logbook is to be kept on the premises at all times and shall be produced to an authorised officer of the licensing authority or a constable when required.
- Emergency vehicle access to the site will be maintained in emergency exits from the site will be kept clear in order to facilitate this, at all times.
- Suitable and sufficient lighting shall be provided to the event site, in particular for egress for visitors to be able to leave the site safely.
- During construction and breakdown periods of the event, structures, an email address and telephone number will be provided to residents to contact the licence holder in the event that these activities cause concern or disturbance.
- Any queue to enter the premises which forms outside the premises is to be supervised by door staff and maintained in orderly fashion.
- Management will be vigilant so as to protect against nuisance or obstruction of the public highway.
- The premises will adopt ask Angela (or similar) scheme. Staff will be trained in the process to be adopted when any customer "Ask for Angela".
- As part of the event safety management plan there will also be the following:
 1. Water safety policy
 2. Anti-drink spiking awareness (to be contained within the bar briefing and training for bar staff)
 3. War memorial to be closed off from access by customers

Matthew Phipps
Partner
Head of Licensing England and Wales

From: Fred Letts <fred@percolatemusic.co.uk>
Sent: 29 January 2024 08:54
To: Lewis Dodd <Lewis.Dodd@lbbd.gov.uk>
Cc: Kitty Bartlett <kitty@percolatemusic.co.uk>; dcmccalmont@gmail.com; paul.uren@tlt.com;
Dunn Owen R - EA-CU <>
Subject: Re: CCTV Conditions

Good morning Lewis,

Thank you again for the call on Friday. I can confirm we accept these conditions.

Best,

On Fri, Jan 26, 2024 at 4:34 PM Lewis Dodd <Lewis.Dodd@lbbd.gov.uk> wrote:

Good Afternoon all,

Thank you for meeting with us earlier, it was most helpful.

Owen and I have drafted the below conditions with regards to CCTV at the venue.

Proposed conditions:

The premises shall have a CCTV system in operation at the premises for the duration of the event.

The CCTV system serving the event shall:

- *Be maintained, fully operational and in good working order at all times.*
- *CCTV recordings shall show an accurate date and time that the recordings were made and all recordings shall be retained for a period of not less than 31 days.*
- *The original, or a copy of the CCTV recording, will be available on request to the Police and Local Authority.*
- *Copies of CCTV recordings shall be provided in a format that can be viewed on readily available equipment without the need for specialist software.*
- *A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open to the public.*

Full details of CCTV coverage at the premises for the event to be agreed between Police and Event organisers at least six weeks before the event is due to take place.

Full agreed CCTV coverage and operation to be documented in a written CCTV plan for the event. Copies this CCTV plan to be circulated to relevant Police bodies and SAG members at least four weeks prior to event taking place.

Kind Regards,

Lewis

Lewis Dodd | Senior Licensing Officer | Licensing Team | My Place

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Environmental Health & Public Protection Responsible Authority Response

To: LBBD Licensing Department

Date: 11/01/2024

From: Chris Hurst - Contract Environmental Protection Officer

Email: Chris.Hurst@lbbd.gov.uk

CC: Ed Davies - Environmental Protection Team Leader

Application: Premises License Application

Premises: Percolate Festival at Barking Park, Longbridge Road, Barking IG11 8SP.

Response Deadline: 30/01/2024

The application is for a time limited license to permit activities on Fridays, Saturdays and Sundays, between the 1st May and 30th September, across two consecutive weekends for three consecutive days.

I note that there is an existing premises license at Barking Park for the CoGo Festival from 2023 to 2028 with the next proposed festival date 15th June 2024. However, there was no CoGo festival held in 2023 and it is uncertain if any CoGo events will take place this year. Therefore, I propose a flexible music noise limit condition which will allow up to six events days at the higher noise level limit and thereafter will reduce the allowable noise limits in line with new guidance and how other London Parks are managed with regard to music limits.

I therefore do not have an in principal objections to the application subject to the following conditions and the proposed conditions contained within the operating schedule, being attached to the premises license. Should the applicant agree to the conditions below, EHPP will not make any representation to the application.

1. Amplified Music/Entertainment Noise Control

The level of amplified music sound energy emitted from the festival site during any individual 15-minute period, and that arises at the compliance assessment locations detailed below (and on the attached plan for illustrative purposes) or other representative locations, shall not exceed 75dB LAeq,15 minutes and 90dB LCeq,15minutes for up to six event days per year for Barking Park, including other festival Premises

License holders, and thereafter shall not exceed the representative background level LA90,15minute and LC90,15minute by more than 15dB(A) and 15dB(C) or 85dB(C) whichever is the lower value.

Measurements shall be made at a height of 1.2 – 1.5 metres above the adjacent ground level and at least 3.5 metres from any sound reflecting surfaces other than the ground or the measurement value adjusted to remove the additional sound energy contribution from reflected surfaces other than from the ground.

Noise Monitoring shall include, but maybe not limited to the following locations,

1. MP1 Longbridge Rd Junction Shirley Gardens
2. MP2 Longbridge Rd Junction Wilmington Gardens
3. MP3 Park Ave rear gardens facing onto Park
4. MP4 Alder Walk Junction Buttsbury Road
5. MP5 15 Alder Walk VI. MP6 Brixham Gardens

Figure 1. Music Noise Monitoring Location Map (For illustrative purposes only)



2. Noise Management Plan

A Noise Management Plan (NMP) shall be submitted for approval by the Local Responsible Authority (Environmental Health & Public Protection) 6 weeks prior to the event. The NMP shall include as a minimum, written details of the following information.

1. Organisational responsibility for noise control
2. Event information, hours of operation, numbers of stages, capacity, type of music, cultural significance etc.
3. Imposed or proposed music limits and Premises Licence conditions related to noise control.
4. Noise predictions and site viability and impact assessment including noise modelling of both A Weighted and C Weighted predicted noise levels.
5. Details of background sound levels around the site, if required by condition 1 above.
6. Physical and managerial noise controls processes and procedures including propagation testing, internal stage sound system design and external residential/business noise monitoring.
7. Details of how compliance with control limits will be achieved and procedure to address non-compliance.
8. Details of community liaison and complaints logging and investigation including Telephone contact number for residents and businesses and communication procedures to share complaint information and responses with Local Authority.
9. Details of review of NMP.

From: Matthew Phipps <>
Sent: Tuesday, January 16, 2024 5:05 PM
To: Rachel Taylor <Rachel.Taylor2@lbbd.gov.uk> **Cc:** Chris Hurst <Chris.Hurst2@lbbd.gov.uk> **Subject:** Percolate[TLT-TLT.FID9718044]

Dear Rachel

Thanks very much for sending across the representation from Chris Hirst, your environmental health officer.

Chris and I have now spoken, and I have taken instructions from the client, and we are agreeable to all the points that Chris makes.

I take it that the two conditions that Chris proposes are to be incorporated with any licence, if granted.

I should add that there are a couple of conditions that reference noise management within our operating schedule and so I am presuming that those will effectively fall away in substitution for Chris' preferred wording.

Chris on copy here can no doubt confirm agreement.

Best wishes
Yours sincerely

Matthew Phipps Partner
Head of Licensing England and Wales for TLT LLP

RE: Percolate[TLT-TLT.FID9718044]

 Chris Hurst
To: Matthew Phipps; Rachel Taylor

 Follow up. Start by 17 January 2024. Due by 17 January 2024.

 Reply  Reply All  Forward 

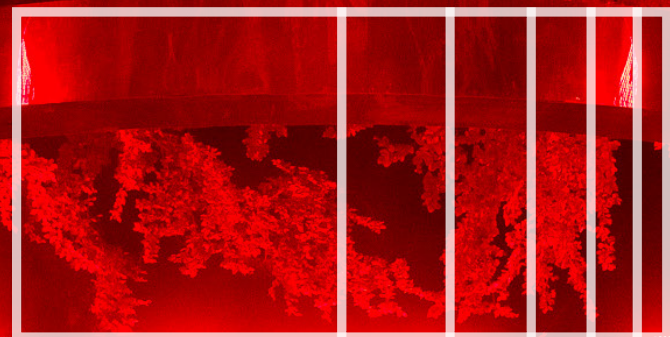
Wed 17/01/2024 09:52

Hi Mathew

I confirm that I have withdrawn the EHPP RA representation following the agreement of your client to our proposed conditions and agree that the proposed conditions within the OS regarding the Noise Mgt Plan do not now have to be included within the Premises Licence, should it be granted.

Kind Regards

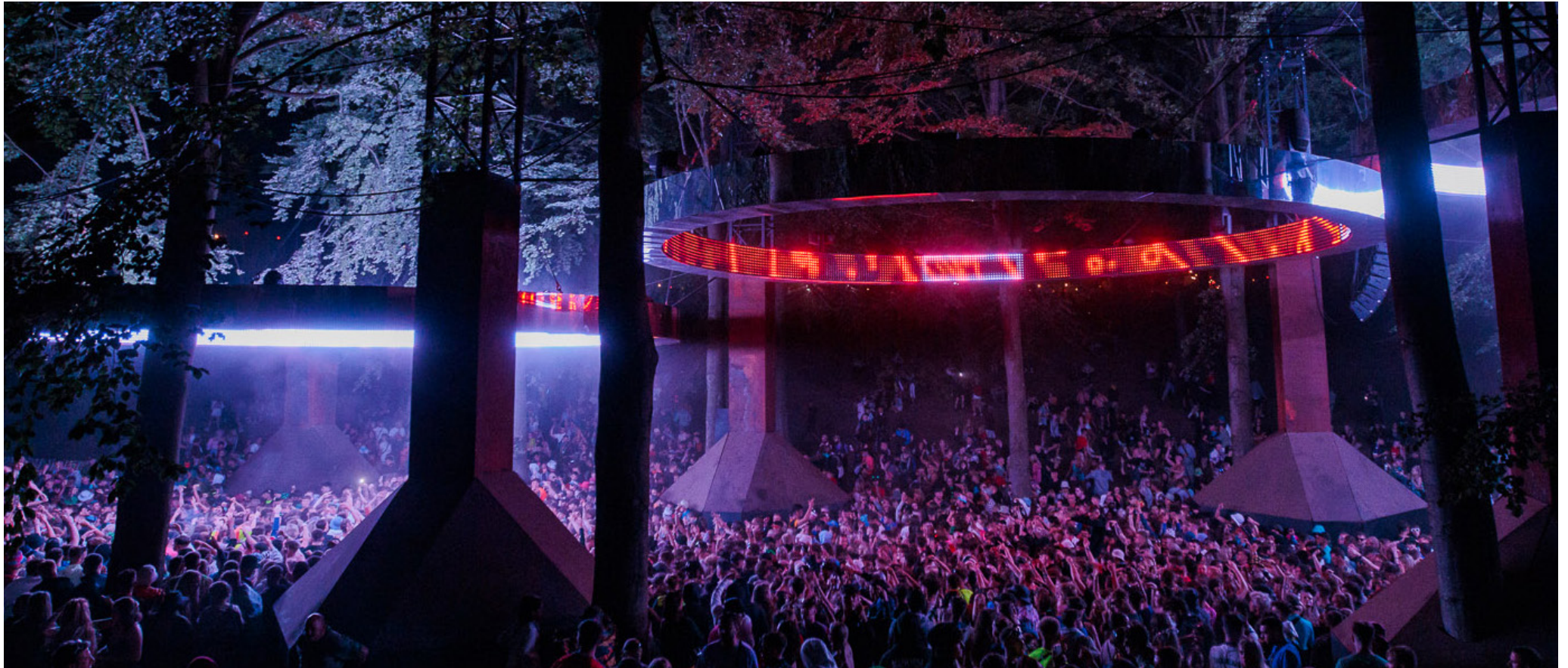
Chris Hurst | Contract Environmental Protection Officer
Environmental Health and Public Protection



High Lights

31st May – 2nd June 2023, Barking Park

PERCOLATE



Concept

An Exploration of the Boundaries Between Space, Sound, and Sense

High Lights is a new temporary outdoor venue concept by Percolate, who are combining 13 years of club and festival experience to present this novel electronic music experience.

Set into the wooded gardens of Barking Park, High Lights will be a unique performance installation designed to showcase artists in the most dramatic of settings with 7000 people, plus 1000 crew and guestlist per day in attendance.

Part art installation, part architectural performance arena, there has never been a space this immersive built in an outdoor setting.

Location

The installation arena will inhabit the treeline avenue at the top of the gardens parallel to the playing fields, with a second, smaller stage set into the gardens themselves.

The event site will utilise the full gardens, with a mixture of public and back of house / utility areas required.

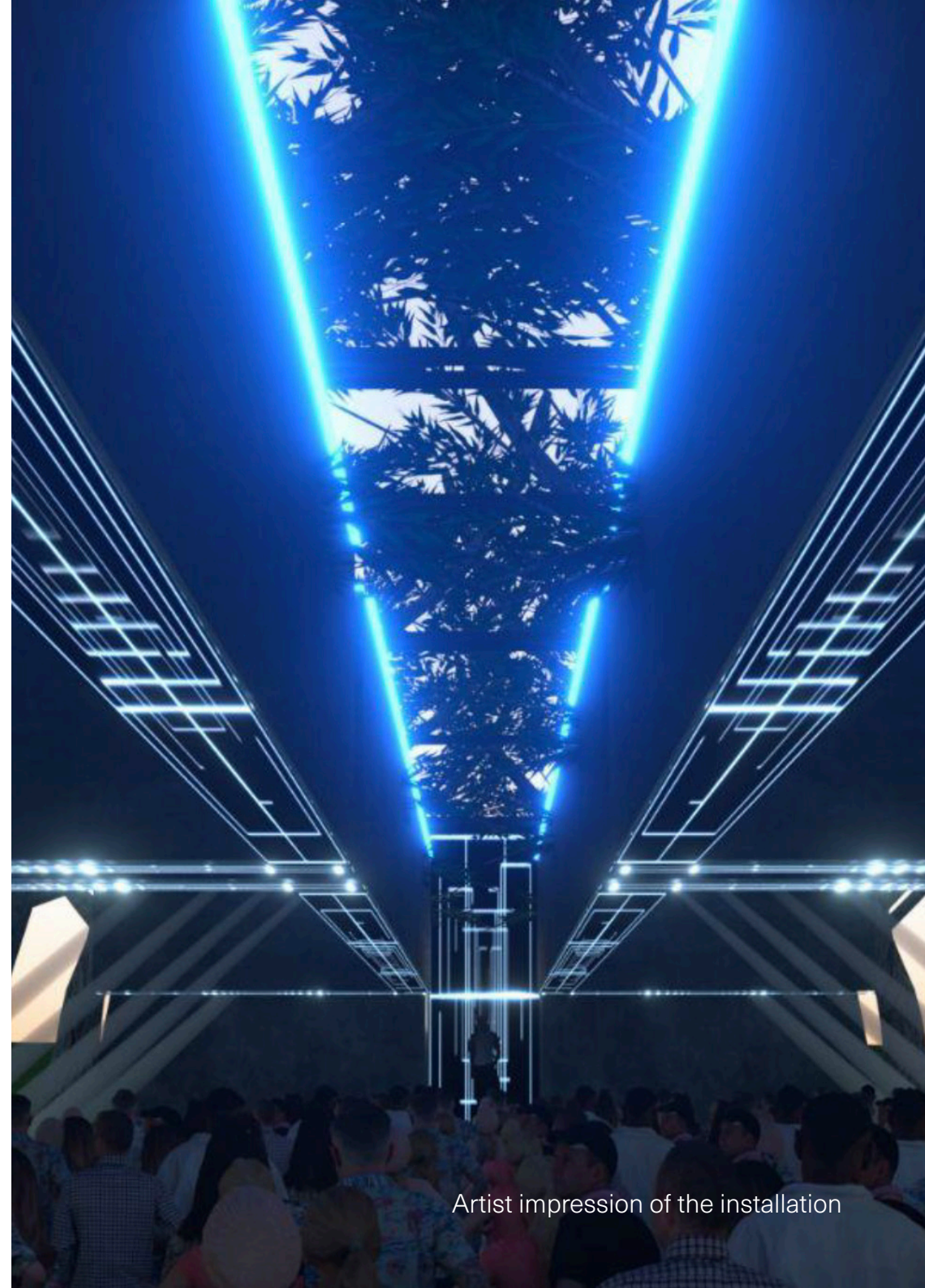


Creative

We have partnered with Lucid Creates, who will produce and operate the installation, which consists of a giant fully programmable custom built lighting concept hanging just beneath the treeline.

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This will create an immersive natural space like nothing ever seen in a London park before.



Artist impression of the installation

Headliners

Each day will be headlined by a different artist, presenting a broad offering of electronic genres to attract different demographics each day.

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Friday:

Max Cooper



Saturday:

Carl Cox



Sunday:

Enzo Siragusa



Audience Profile

High Lights will attract a diverse range of electronic music enthusiasts, generally ranging from 22 to 35.

We pride ourselves on the quality and diversity of the audiences that our events attract, and for High Lights this will be no different.

Whilst the broad audience will all sit within one general demographic, each day will target a certain segment of this.

Friday

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- Core audience 25-35 yrs
- Split 45:55 M/F

Saturday

- Core audience 30-40 yrs
- Split 45:55 M/F

Sunday

- Core audience 25-45 yrs
- Split 50:50 M/F





Environmental

We take our responsibility seriously with respect to our environmental impact as a business. Music events can impact the parks that host them, which is why it is important to understand potential impact areas in advance of an event, so that we can work to mitigate and minimise wherever possible.

Working with BSG Ecology we have commissioned a series of studies to help us to manage environmental considerations on the site. The first of these studies has already concluded with results indicating bats as a primary consideration. Further studies will help us to fully understand the extent to which we need to mitigate and inform our production to minimise impact in this and all other respects as much as possible.



Programme Vision

During the evenings in the week we would like to run the installation as a free to attend experience for local and traveling attendees, designed as a space to come and enjoy, accompanied by quality street food low level ambient music.

This will only be possible to fully realise from 2025 onwards once we have the site for concurrent weekends and can open the site midweek for community events.

For those in the community who are interested to experience the installation in 2024 we will provide complimentary local tickets to one of our events or invite people to an open session walk through of the space.

Community

The series will be designed with certain amenities in mind so that it specifically works for the local community - being as welcoming and profitable as possible while also leaving the smallest footprint on local infrastructure.

Locals

Making sure tickets are available to local postcodes is an important consideration for Percolate, and something we have specific methods for achieving. Dedicated allocations, early access and unique price points can all be utilised to ensure locals have strong opportunities to attend.

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Site Usage + Community Days

As mentioned already we intend to open the full site up to the public during the week in 2025. The site footprint itself will be kept to a bare minimum to reduce strain on the park's amenities. This means that the main area of the park (the playing fields) will remain open during the whole time we are on site.

Charity

We will dedicate funds to support local charity and environment. A £10 mandatory charitable donation will be charged to all guestlist attendees, which would be donated to a local organisation supporting children's musical outputs based on consultation with local community groups.





About Us

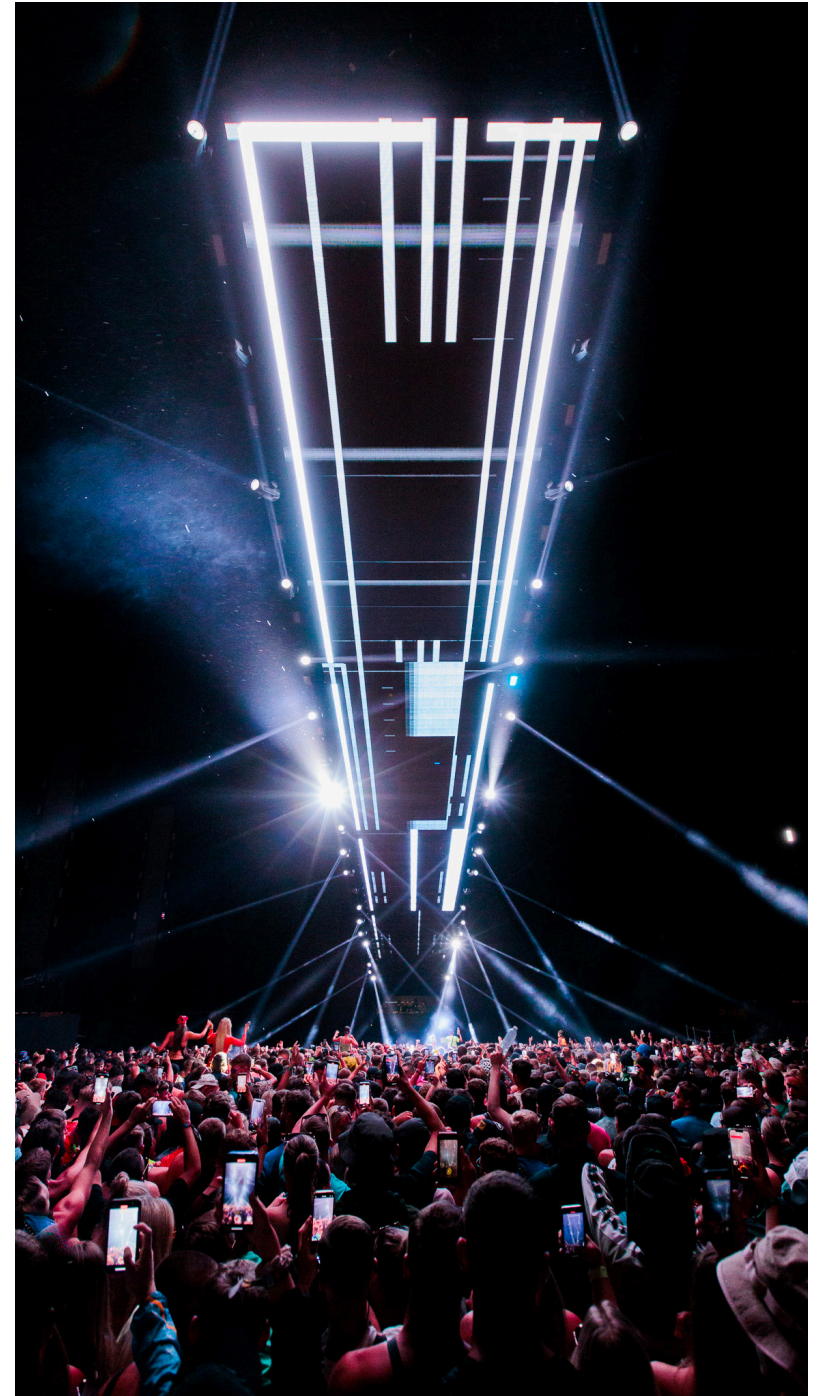
We create beautiful spaces
that bring people together

It might sound simple but it has been our philosophy over 12 years of event production experience. Putting people first extends beyond our customers, it is a mentality that affects everything we do, from our partners to our local residents, our relationships matter to us.

Percolate began as a small club event marketed to friends in East London in 2012 and has grown independently to become one of the capitals largest independent festival operators.

We pride ourselves on our non-conformist approach to creative production, always striving to produce concepts that go against the grain, leaning heavily into art and architecture cues with all of our events.

Previous Work By Our Creative Partners

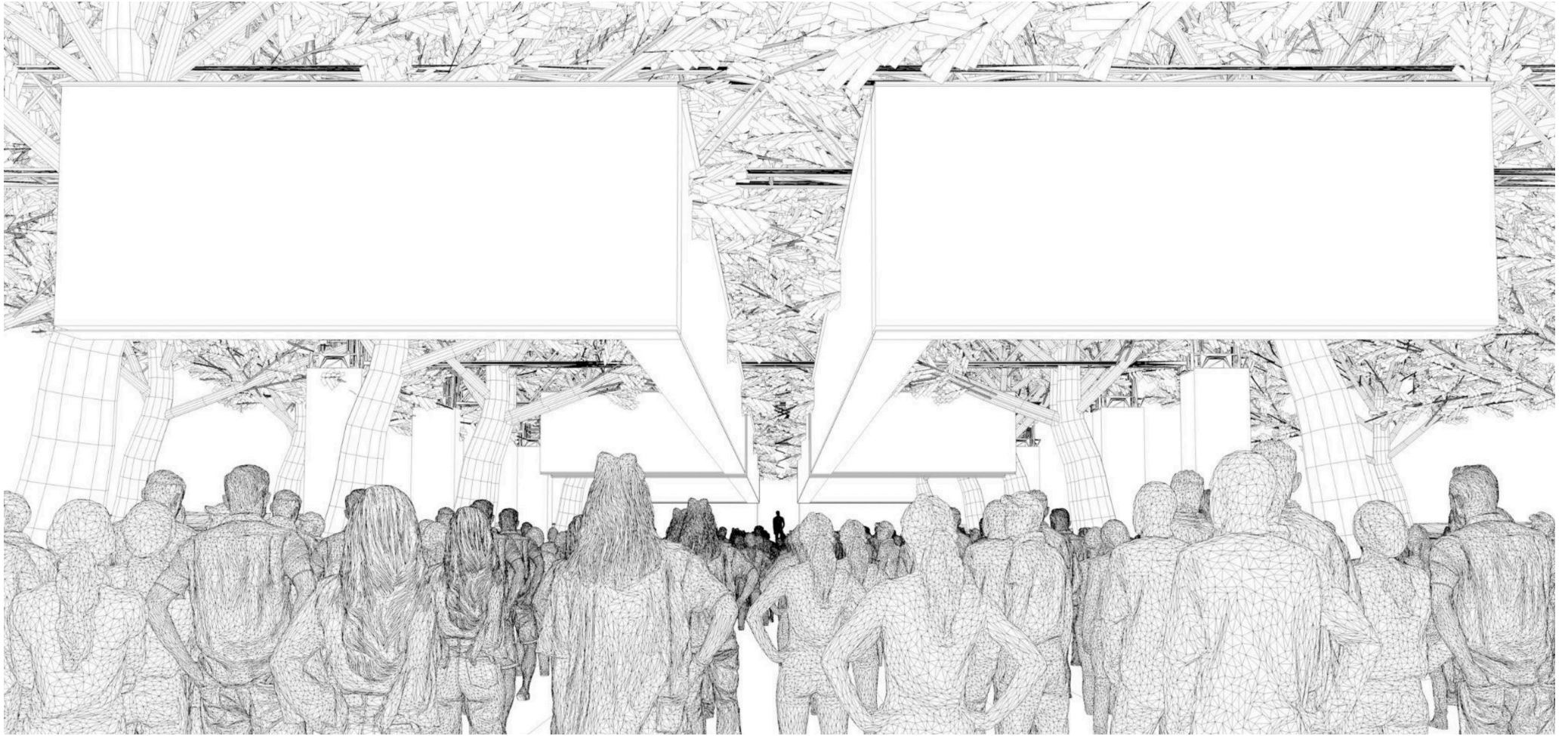


Promotion

The event will be promoted as a series widely across billboard, print, and digital media with forecasted impressions reaching into the millions.

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Key Information

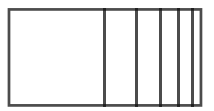
Capacity: 7,000 + crew and guestlist per day

Dates: Friday 31st May, Saturday 1st June, Sunday 2nd June

Location: Barking Park, East London

Running Time: 12:00–22:30 (22:00 on Sunday)

Stages: 2



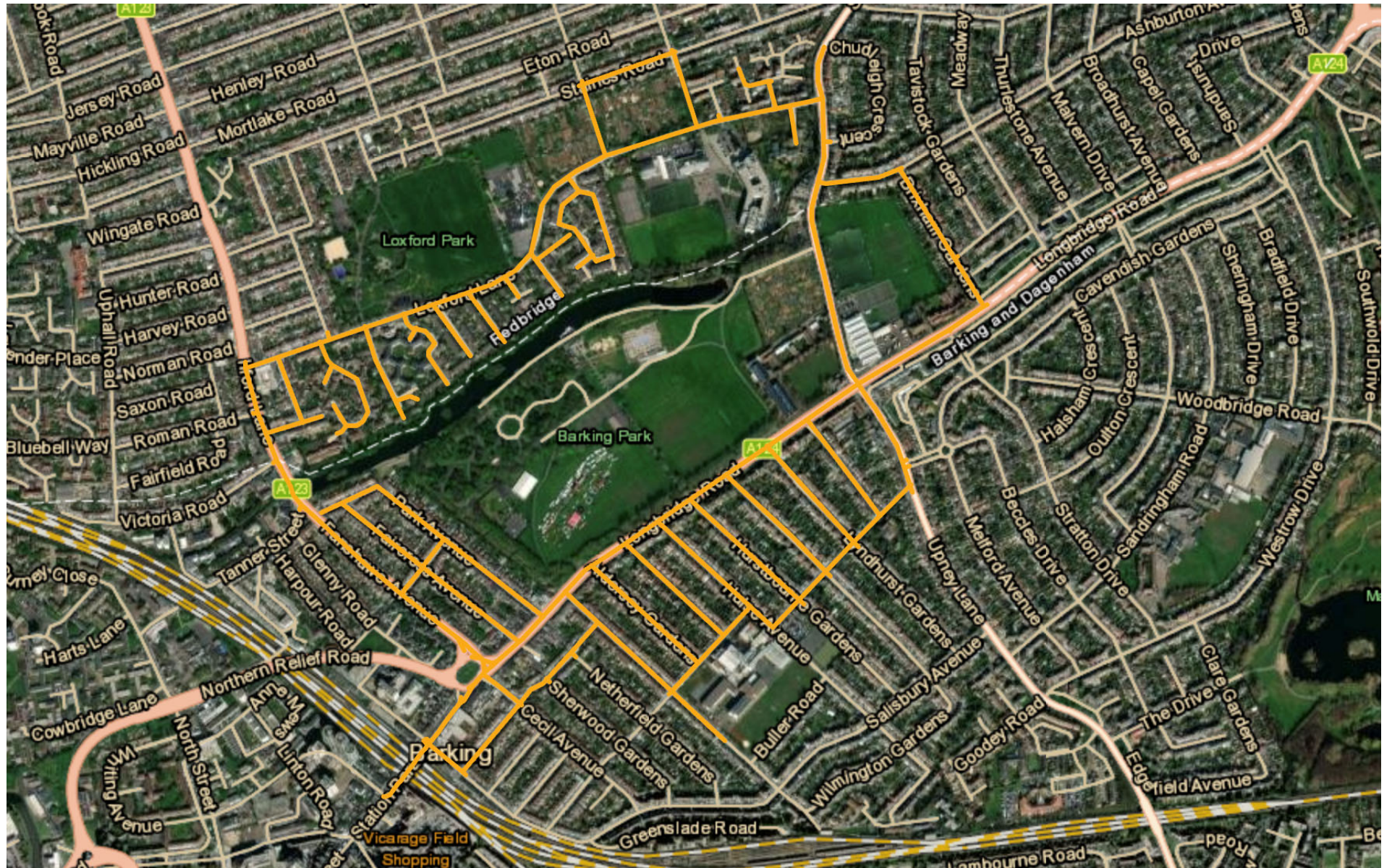
High Lights

PERCOLATE

community@percolatemusic.co.uk

We Welcome Your Feedback

percolatemusic.co.uk/barkingcommunity



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